



KMHA - Executive Meeting - Agenda

Date: 02 November, 2020

Time: 7:30pm

Location: Zoom Meeting due to COVID

Duration: 90 minutes

Attachments:

Attachment A – Important Dates

Attachment B - Treasurer's Report

Attendees:

Tom Desmond, President

Tracy Ford, Secretary

Mel Roppel, Director of Sponsorship and fundraising/Gates

Mike Roppel, Director of Purchasing & Equipment

Chris Lyndon, Second Vice President (Local League)

Anne Marie, Director of Tournaments

Wendy McDonald, Privacy Officer

Brent Jolley, Director of Risk Management/ Head Trainer

Jamie Hunsburger, OMHA Town Contact

Keegan Wilcox, Director of Under -9 Programming

Nicole Bauman, Director of Registration

Kevin Wright, Director of Referee Scheduling

Jared Adams, Director of Under – 9 Programming

Absent:

Jill Fraser

Renee Renaud

1. Review/Acceptance of Minutes from previous meeting

- October Meeting Minutes – Approved 02/02/2020 – Posted to the web 11/26/2020

2. Business arising from actions -

Anne Marie – start looking at trophy cases at top of stairs to clean up **(Action taken 2020-10-08)**

Renee Renaud - is going to look in the square program **(Action taken 2020-10-08)**

- Motion to approve Renee to move forward with the square payment contactless payment system- Approved 11-02-2020



3. Items for Discussion

- Look into Live Barn (Jill) – Marc Vandewalle is looking into Live Barn with Municipality
- KMHA to pay for the ice and then charge each goalie the fee to pay Mr. Sandford's fees. We lose money on the ice costs in the end. (Jeremy)
- Purchase of KMHA gear (pants/coat) for Steve, Dave Baker, Brian, Jeremy, Derrick (Adam Janes) – **Motion to approve purchase of coat/pants for development committee (5 total) - Approved**
- Skills competition if we can't have tournaments (Anne-Marie)
- 29 trainer kits are ready for phase 2 – Do we have enough kits for phase 2 with teams reduced to 10 per team (Brent) –

4. Hockey Committee Update

- Working on getting the season up and running
- Some roasters have been sent out

5. Online Survey Update

- Nothing to report

6. Reports from the Executives

President

- No Issues to report

First Vice President

- No Issues reported

Second Vice President

- Spending time on working on getting approvals for bubbles

Third Vice President

- Spending a lot of time working on approvals for the bubbles
- Games to start mid-November

Treasurer

- Now an online submission form for refunds , on the website under the registration tab
- Online Tournament form online to submit under coaches tab
- Reduced fees for the website

Secretary

- No issues to report

Director of Purchasing and Equipment

- Talked to Derrick today – should have jerseys within 2 weeks
- Bought equipment to use for goalies

Director of Registration



- No issues to report

Director of Sponsorship and Fundraising

- Looking into signing up for flip give – they give a percentage back to you for what you spend

Referee Scheduler

- Looking at e-transfers for payment this year
- Very few referees that have recertified this year

Technical Director

- No issues reported

Director of Ice Scheduling

- No issues reported

Director of Novice Programming

- U8/U9 teams are made, coaches are good everything is up on the website
- Half boards – Waiting on the puck board, once he has them it will only be a couple days and hoping to have them to have them within a week or 2
- Girls have 3 even teams, all in house next phase
- Have the rough draft of the teams and will finalize roasters and should be good for next week

Director of Tournaments

- No issues reported

Director of Risk Management/Head Trainer

- No issues reported

Privacy Officer

- No Issues to report

Town Contact Report

- Meeting on Nov 4th with the WOAA meeting

7. Important Hockey Dates – review schedule



ATTACHMENT B

KMHA Important Hockey Dates		
Month	Actions	Responsibilities
January		
10	Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
	Remind Rep teams to recognize sponsors (puck drop / articles?)	
15	Deadline to add affiliate players.	
15	Post on Website that spring tryout teams must notify VP Girls with required info by February 15th	
30 days prior to AGM	Post AGM material on web.	Secretary
February		
10	Deadline for player addition to a roster.	
Within first 15 days	AGM	President
By 28	Post Online Survey Link for Coaching Staff Feedback	
March		
1	Budget Committee meeting to take place	
15	Remind Rep and LL teams to involve sponsors (puck drop / articles?)	
30	Remind trainers to return or shred player's medical forms.	Head Trainer
April		
	Teams to return trophies at hockey banquet	
	Registration Rates	
15	OWHA – coach selections - special meeting to be set up prior to any tryouts – to ensure that process is followed	
30	Hockey Committee to discuss coaching staff feedback survey results	
30	Equipment Director to update the trophies with any engraving etc.	Director of Purchasing & Equip
30	Request Coaching Applications	
30	Reconcile equipment (jerseys)	Director of Purchasing & Equip
May		
31	Representative team entries and fees are to be received by the WOAA. Office.	President
31	OHMA last day for tryouts or exhibition games.	
tbd	OWHA AGM	
	Request Coaching Applications	Hockey Committee
30	Fiscal year end	Finance
June		
1	Lower Lakes girls' registration	
Anytime	Coaching Applicants reviewed	Hockey Committee
	OMHA AGM	Town Contact or Delegate
tbd	WOAA Closing date for team entries	
tbd	Registration nights	Registrar
tbd	Silverstick AGM	Tournaments
	Review of Financials	Treasurer



KMHA Important Hockey Dates		
Month	Actions	Responsibilities
July		
Anytime	WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
Anytime	Book Silver Stick tourneys for Rep teams.	First VP
August		
Anytime	Select Rep Coaches	Hockey Committee
Anytime	Revise Police Check instructions	Privacy Officer
Anytime	Gravett Family Bursary – refer to WOAA website for details	
First Week	VP's and Tech Dir to update the material for Team/Coach Meetings	
10	WOAA deadline to register girls/rep tryout signups	
15	OMHA first day for tryouts or exhibition games.	
Mid Month	KMHA Equipment Sale	
31	WOAA account must be paid in full, from prior season.	
September		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
8	No longer required to accept registrants (under WOAA rule)	
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	KMHA Photos – lead contact & 2 volunteers	
October		
First Sunday	WOAA Boys Rep Team Scheduling	
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due online (not staff)	
November		
01	WOAA deadline to return trophies	Town Contacts
01	HL/LL rosters due (WOAA rule)	2 nd VP (Local League)
15	Rep Team Rosters must be approved.	Registrar
15	OWHA HL Registration deadline	3 rd VP
15	Deadline to submit volunteer roster/and submit payment (Due mid-December)	
Tbd	Municipality grant application due	Director of Fundraising
25	Remind teams to engage sponsors	
December		
01	HL/LL Rosters must be approved.	Registrar
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
Anytime	Prep AGM material for posting.	Executive

KMHA Important Hockey Dates revised 06OCT2019 by K Helm



ATTACHMENT A

KMHA BUDGET REPORT
2020/2021
Period Ending October 31, 2020

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$242,000.00	144,272.71	(\$97,727.29)
Performance Hockey School (net)	\$4,500.00	-	(\$4,500.00)
Goalie School (net)	(\$100.00)	-	\$100.00
Power Skating School (net)	\$1,500.00	-	(\$1,500.00)
Development (net)	\$7,000.00	-	(\$7,000.00)
Sponsors	\$3,000.00	-	(\$3,000.00)
Donations	\$20,000.00	-	(\$20,000.00)
Gate Receipts	\$18,000.00	-	(\$18,000.00)
Equipment Sale	\$500.00	-	(\$500.00)
Fundraising (net)	\$20,000.00	-	(\$20,000.00)
Tournament-Midget	\$6,300.00	-	(\$6,300.00)
Ross Young Tournament (net)	\$1,500.00	-	(\$1,500.00)
Wade Simmons Tournament	\$3,000.00	-	(\$3,000.00)
Silverstick	\$48,550.00	-	(\$48,550.00)
Releases	\$0.00	-	\$0.00
	\$375,750.00	144,272.71	(\$231,477.29)

<u>EXPENSES</u>			
Ice Rental	\$217,350.00	-	\$217,350.00
Equipment/Fennants/Trophies	\$60,000.00	8,000.00	\$52,000.00
Insurance-OMHA	\$21,425.00	14,943.96	\$6,481.04
Registration-OMHA	\$4,500.00	2,666.80	\$1,833.20
Registration/Insurance-OWHA	\$18,000.00	-	\$18,000.00
Advertising	\$50.00	-	\$50.00
Clinics & Meetings	\$13,000.00	73.45	\$12,926.55
Bank Charges	\$7,500.00	3,360.49	\$4,139.51
Office Supplies	\$4,000.00	1,533.12	\$2,466.88
Referees	\$30,000.00	-	\$30,000.00
Tournament- Midget	\$5,300.00	-	\$5,300.00
Tournament- Wade Simmons	\$2,800.00	-	\$2,800.00
Silverstick	\$28,550.00	-	\$28,550.00
Awards Ceremony	\$3,500.00	-	\$3,500.00
Playoff Dues	\$1,000.00	-	\$1,000.00
Pictures	\$4,800.00	-	\$4,800.00
Miscellaneous	\$3,000.00	-	\$3,000.00
	\$424,575.00	30,577.82	\$393,997.18

Surplus **(\$48,825.00)** **\$113,694.89**

Chequing A/C Balance to Nov 1/20 \$203,662.72
Lottery A/C Balance to Nov 1/20 \$65,681.57



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