KMHA - Executive Minutes of Meeting

Accepted Nov 7, 2016

Date: 6 September 2016
Location: Davidson Centre, Kincardine
Time: 7:30 pm
Duration: 2 hours

Present:
R. Bishop, President
Vacant, First Vice President
A. Tanner, Secretary/Webmaster
T. Desmond, Referee Scheduler
T. Trudeau, Director of Tournaments
A. Janes, Director of Ice Scheduling
T. Page, Registrar
J. Beisel, Dir. of Fundraising
D. Lunn, Dir of Purchasing & Equip.
B. Richards, Head Trainer
K. Garneau, Director of Sponsorship
J. Hunsburger (Past Privacy Officer)
C. Page, Third Vice President
J. Beaty, Second Vice President
T. Dalcourt, Privacy Officer

Regrets: C. Lyndon, Technical Director
R. Renaud, Treasurer & Gates
Guests: Jeff Steven, Cory Cuyler, Ryder Colhoun, Kyle Boulton
Chairperson: R. Bishop, President
Quorum: YES, 14 (8 required)
Attachments: A – Treasurer's Report
B – Important Dates

1.0 Acceptance of Previous Minutes

August minutes were passed.

2.0 New Business

- Second VP (Boys Rep) - Election – introduction by each nominee. This is likely the best turnout for a position we have ever seen. Thanks! The new VP Boys Rep is now Kyle Bolton.
- Cancer Awareness – Adam brought forth a proposal. He is asking to have the month of October to be designated Breast Cancer Awareness. KMHA players will use pink tape, provided free of charge. Vote was had and KMHA will support this. Motion by Rob to cover the cost of tape ($900) and then whatever is raised, some will be given back to cover this. 2nd by Bob Richards.
- Development Proposal – Derek Burrows is asking for a $50 Development Program to be implemented on our Tuesday night Development ice time. Ages Novice to Bantam. Midget rep follows this time slot and interested players could assist in running the program. There would be a limit of 32 players. There will be 2 sessions, split by age group. A rotating 2 week schedule. There will be financial aid if required. Motion by Rob Bishop. 2nd by Jen Beisel. Passed.
- Budget Approval – motion to pass by Adam Janes. 2nd by Tom Desmond. Passed.
- RIS Duties – Tamara will look in the database and contact parents who still require the Respect in Sports. This is for all players, male and female. We will post this on the website.
- Amalgamation with Ripley update – Tom would like to draft up an email to give our membership some info so they know the options being explored. That way feedback, comments etc. would be known. Part of the official process is to get support from the membership so this could give us an idea of what our membership thinks of the amalgamation. **ACTION 06-09-2016**: Tom to send amalgamation information to Angie to post and Angie to set up survey on the website for the membership.
- PEP Program Proposal – discussion was had. If coaches want the team to use this, they will need parent support to pay for this additional program for teams.

- Season Startup/Team Numbers:
  Novice 62 boys – rep 11 skaters 2 goalies, 12 per NHL team
  Novice 25 girls - rep 11 + 1, Novice girls HL 12 +1
  Atom 47 boys - 10 +2, AE 10 +1, LL 11 +1, 11 +1
  Atom 14 Girls rep – 13 + 1
  Peewee 50 boys rep - 11 +2, AE 11 +1, LL 11 +1, LL11 +2
  Peewee Girls rep 18 – 16 + 2
  Bantam Boys 36 – rep 15 +2, LL 16 +2 (3), possibly 1 goalie released
  Bantam Girls – 15 + 1
  Midget Girls 30 – 14 +1, 14 +1
  Midget Boys 59 – rep 14 +1, AE 14 +1, LL 14 +1, LL +2

3.0 Summary of Actions (Current and Previous with Updates)

ACTION 2015-01-04: KMHA June executive meeting to discuss Select Hockey to determine what the "Select hockey package" is going to be when approached by coaches to start a specific program for an age group. Package items to be determined: additional costs, amount of ice time allotted for practices and games, open ice priority. Update: Add to agenda for October.
ACTION 06-04-2016: Dean to contact the rep coaches to ensure they register for tournaments early. Update: Rob to follow up.
ACTION 15-08-2016: Tom to follow up on a wall dedicated to significant achievement banners etc. Update: email sent to Karen and they are fine with it. We just have to find the real estate for it. Discussion was had.
ACTION 06-09-2016: Tom to send amalgamation information to Angie to post and Angie to set up survey on the website for the membership in preparation for moving forward
ACTION 06-09-2016: Angie to post Tyke calendar info for Tammy on website/Facebook
ACTION 06-09-2016: Angie to post RIS info on website/Facebook from info provided by Tamara

4.0 President's Report

- See New Business
- Gift for Dean & Corey. Rob will pick up gift cards for both.

5.0 First VP's Report (Boy's Representative teams)

Welcome to Kyle Bolton.

6.0 Second VP's Report (Boy's Local League teams)

Need LL coaches soon. Applications to Jeremy.

7.0 Third VP's Report (Girl's teams)

Monday Nov 7-9th for the team pictures. Courtney will provide the schedule to be posted on the website. Picture Day Photography. No skates required this year. No team photo old school style.

8.0 Treasurer's Report

See attached report.
Budget approved. See New Business.

9.0 Secretary/Webmaster's Report

Review of Important Dates required.

There has been lots of activity on the website. Angie tries to put the same info on the Facebook KMHA site as well. Make sure your team managers request log in info for their team website.

10.0 Director of Purchasing and Equipment Report

Requires a list of coaches. Can get this off the website.

11.0 Director of Fundraising Report

Short discussion on if we should hold a hockey dance. New Years?

12.0 Director of Registration Report

Tammy is working to come up with a way to get calendars out efficiently to teams. She asked about a Managers Meeting, but Courtney said not all managers come out to that.
Tammy will send Angie calendar pickup dates to post on the website.
All new Tyke players will receive an email from Rob regarding Tyke Development skate.

13.0 Privacy Officer Report

Tamara will contact coaches to ensure Police Checks are going on.

14.0 Director of Sponsorship & Gates

We have a couple new team sponsors. Kristy needs a list of who are on the 3 year contract. The name bars are created by Derek Burrows at Presto Crest. The boards behind the benches are also done by Presto Crest. A local MP needs to see her logo on the website so Kristy will send Angie the logo.

15.0 Referee Scheduler Report

The hooks for the sponsor boards are now back in place.

16.0 Ice Scheduler Report

Slots are filled.

17.0 Technical Director Report

No report due to absence.

18.0 Director of Tournaments Report

No report at this time.

19.0 Head Trainers Report

Working on the trainer boxes. People are starting to book into the Concussion Clinic.

20.0 Next Meeting Details

The next meeting will be Monday October 3rd at 7:00 pm at the Davidson Centre. Meetings are normally held the first Monday of every month.

Minutes by: A. Tanner

Attachment A

KMHA BUDGET REPORT
2016/2017
Period ending August 2016

REVENUE	BUDGET	ACTUAL	VARIANCE
Registration	$208,000.00	169,040.74	($38,959.26)
Hockey School (net)	$20,500.00	12,880.00	($7,620.00)
Power Skating School (net)	$6,000.00	5,500.00	($500.00)
Calendars (net)	$32,832.00	(245.06)	($33,077.06)
Sponsors	$14,500.00	-	($14,500.00)
Donations	$20,000.00	-	($20,000.00)
Gate Receipts	$18,000.00	-	($18,000.00)
Equipment Sale	$0.00	-	$0.00
Fundraising (net)	$0.00	-	$0.00
Ties & Decals	$0.00	-	$0.00
Year-end banquet	$0.00	-	$0.00
Tournament-Midget	$9,900.00	-	($9,900.00)
Silverstick	$58,100.00	-	($58,100.00)
Interest & Investments	$0.00	-	$0.00
Releases	$0.00	-	$0.00
	$387,832.00	**187,175.68**	($200,656.32)

EXPENSES			
Ice Rental	$200,000.00	-	$200,000.00
Development Skills	$8,500.00	-	$8,500.00
Equipment/Pennants/Trophies	$30,000.00	-	$30,000.00
Insurance-OMHA	$18,000.00	15,037.91	$2,962.09
Registration-OMHA	$4,000.00	4,540.95	($540.95)
Registration/Insurance-OWHA	$9,000.00	1,386.50	$7,613.50
Advertising	$500.00	-	$500.00
Clinics & Meetings	$10,000.00	-	$10,000.00
Bank Charges	$5,000.00	4,783.08	$216.92
Office Supplies	$2,000.00	1,683.70	$316.30
Referees	$40,000.00	444.00	$39,556.00
Tournament - Midget	$8,000.00	150.00	$7,850.00
Silverstick	$30,155.00	2,778.49	$27,376.51
Year end Banquet	$15,000.00	-	$15,000.00
Accounting Fees	$100.00	-	$100.00
Miscellaneous	$3,000.00	12,225.00	($9,225.00)
Team Pictures	$4,200.00	-	$4,200.00
	$387,455.00	**43,029.63**	$344,425.37
	$377.00	**$144,146.05**	

Chequing A/C Balance to Sept 6/16	$198,914.65
Lottery A/C Balance to Sept 6/16	$74,620.29
Silverstick Sept 6/16	$24,308.49

Budget Approved by Executive: Approved

Attachment B

Important Hockey Dates

Month	Actions	Responsibilities
January		
10	Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
15	Deadline to add affiliate players.	
30 days prior to AGM	Post AGM material on web.	Secretary
February		
10	Deadline for player addition to a roster.	
Within first 15 days	AGM	President
March		
April		
May		
anytime	Engrave any trophies	Director of Purchasing & Equip
31	Representative team entries and fees are to be received by the W.O.A.A. Office .	President
31	OHMA last day for tryouts or exhibition games.	
tbd	OWHA AGM	
	Request Coaching Applications	Hockey Committee
June		
Anytime	Coaching Applicants reviewed	Hockey Committee
	OMHA AGM	Town Contact or Delegate
01	OMHA Closing date for team entries	
30	Fiscal year end	Finance
tbd	Registration nights	Registrar
tbd	Silverstick AGM	Tournaments
July		
Anytime	WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
Anytime	Book Silver Stick tourneys for Rep teams.	First VP
August		
Anytime	Select Rep Coaches	Hockey Committee
15	OHMA first day for tryouts or exhibition games.	
31	WOAA account must be paid in full from prior season.	
anytime	Revise Police Check instructions	Privacy Officer
September		

Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	Team photos arranged	tbd
October		
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due on line (not staff)	
November		
01	WOAA deadline to return trophies	Town Contacts
01	HL/LL rosters due (WOAA rule)	2nd VP (Local League)
15	Rep Team Rosters must be approved.	Registrar
15	OWHA HL Registration deadline	2nd VP (Local League)
Tbd	Municipality grant application due	Director of Fundraising
December		
01	HL/LL Rosters must be approved.	Registrar.
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
anytime	Prep AGM material for posting.	Executive.